

ADA GRADE EXAMINER APPOINTMENTS

Below are the Prerequisites as of 1st January 2019

PREREQUISITES ARE THAT THE APPLICANT MUST BE AT LEAST 30 YEARS OF AGE AND:

1. Hold the FATD/ADA Intermediate Certificate in both Tap and Jazz Dance and the equivalent in Classical Ballet with a recognised examining body.
2. Be a currently registered ADA Syllabus Teacher, teaching the ADA Syllabus.
3. Have at least 8 to 10 consecutive years syllabus teaching experience in addition to a record of consistently good student examination results covering the full range of Grades, Stars and Majors.
4. Be willing and able to accept both weekday and weekend examining tasks (including attendance/support at ADA Seminars and functions) as well as be prepared to travel on tour for up to 6 weeks (42 days not consecutive) at any given time throughout the year. With a minimum of 3 weeks (21 days not consecutive).
5. Be not holding a current appointment as an examiner with any other dance examining organisation.
6. Be able to finalise Advanced examination/assessment for Classical, Tap & Jazz before completion of probation.
7. Be prepared to work for ADA as a volunteer unless on examining and seminar duties.
8. Be prepared to participate in all The Board of Examiner meetings in a voluntary capacity, either by attendance or through the use of technology (if not Sydney based).

REQUIREMENTS OF PROBATION

1. Be prepared to sit in on as many exam sessions in all three genres for a minimum of 21 days (non-consecutive) with different examiners at your own expense – a set of report forms will be supplied – you will write a report as if you are the examiner and then discuss with the examiner at the completion of the day. The examiner will forward a report to the Board.
2. Attend the Examiners meeting either in person or through the use of technology (if not Sydney based).
3. Attend and/or support ADA Seminars & events where reasonably possible both in their state and abroad. The Probationary examiners are expected to develop strong relationships with our members and to establish a unified approach in supporting the management of the Association. Clarification on attend/support – Attend - all the days of the event. Support - Entering students and being present OR Being present but not entering students.
4. At all times conduct yourself in a professional and ethical manner.

At all levels of the selection process final decisions will be those of the Australasian Dance Association Board of Directors in consultation with the Examining Board. Whilst all applicants will be considered equally on their merits, the Directorate of the association together with the Examining Board is under no obligation to give reasons for the decisions made during the selection process and no correspondence will be entered into relative to those decisions.

It is proposed that there will be three (3) steps in the selection process as listed below however this procedure may be subject to revision dependant upon the number of applicants.

- Consideration of all applications received.
- Interview and briefing session with members of the Board of Directors subsequent to trainee experience following which probationary examiners will be appointed. This will be at the applicants own expense.
- Examiner's examination.

RESPONSIBILITIES OF A GRADES EXAMINER

1. If successful, the applicant would be appointed as a Grades Examiner – covering Pre-primary to Bar to Gold Star in all 3 genres.
2. Be prepared to travel on tour for up to 6 weeks (42 days not consecutive) with a minimum of 3 weeks (21 days not consecutive) at any given time throughout the year in Australia as well as overseas.
3. To become a Majors examiner, the applicant would need to sit in on Majors exam sessions as often possible with different examiners at your own expense – a set of report forms will be supplied – you will write a report as if you are the examiner and then discuss with the examiner at the completion of the day. The examiner will forward a report to the Board.
4. Attend the Examiners meetings either in person or through the use of technology (if not Sydney based).
5. Attend and/or support ADA Seminars & events where reasonably possible both in their state and abroad. The Examiners are expected to develop strong relationships with our members and to establish a unified approach in supporting the management of the Association.

Clarification on attend/support – Attend - all the days of the event. Support - Entering students and being present OR Being present but not entering students.

6. At all times conduct yourself in a professional and ethical manner.